

Overview of Berkeley Student Fee Committees

Updated April 2015

The **Chancellor's Advisory Committee on Student Services and Fees (CACSSF)** regularly advises the Chancellor and senior administration on student services funding and fee issues. The committee supports students through multi-year planning, closer partnerships with administration and a coordinated process on student fees. CACSSF advises on the Student Services Fee and on Miscellaneous Student Fees, reviews and recommends student fee policies and procedures; undertakes a multi-year planning process that strategically considers mandatory fee referenda, miscellaneous fees and campus allocations; advises on student services funding as part of the campus budget cycle; works with other campus committees to facilitate communication about student services issues and student fees. The committee includes students, administrators and faculty; students have a majority on the committee. The committee generally meets three to four times per semester.

The **Committee on Student Fees and Budget Review (CSF)** is student subcommittee of CACSSF that advises the Chancellor and his designated representative EVCP Steele. CSF provides informed student input and recommendations regarding the expenditure of student fees, and the programmatic and management issues facing student service units that affect Berkeley students, administration, and staff; represents and serves the student population by documenting its needs and wants, analyze these findings, and communicate them to the UC Berkeley administration, student service units, and the UC system-wide administration; and educates students about the use of their fees, the budgetary process, and about the scope, purpose, and actions of CSF. Website: <http://csf.berkeley.edu/>

The **Life Safety Fee Committee** is a standing committee of CACSSF that monitors and makes recommendations regarding the mandatory, campus-based Life Safety Fee. In particular, the committee ensures that the campus uses Life Safety Fee funds appropriately and efficiently; monitors progress on funded projects; monitors progress on identified projects that have been deferred; manages the call for proposals, review, and prioritization of new projects; and recommends future fee extensions, fee amounts, and referendum as appropriate.

The **Student Fee Referenda Committee (SFRC)** is a standing subcommittee of the Chancellor's Advisory Committee on Student Services and Fees (CACSSF) and its purpose is to develop and recommend to the Chancellor for approval policies, procedures, and criteria for compulsory campus-based fee referenda on the Berkeley campus, which may include but not be limited to fee proposal development, elections procedures, fee implementation/reductions/changes, and reporting on use of fees throughout their duration. Related policy:

<http://campuspol.berkeley.edu/policies/studentreferendafees.pdf?Refresh=0.968569166739>

The **Course Materials and Services Fees (CMSF) Committee** reviews and makes recommendations on CMSF policies and fee proposals to the Chancellor. Membership includes: two deans (one from Letters & Science and one from a Professional School/College), one representative each from Academic Senate, Registrar's Office, Campus Budget Office, Billing and Payment Services, Graduate Division, Committee on Student Fees, the Graduate Assembly, and the Associated Students of the University of California (ASUC). Related policy: <http://campuspol.berkeley.edu/policies/coursematerialsservicesfees.pdf>