

Meeting Notes
Chancellor's Advisory Committee on Student Services and Fees
September 30, 2015

Attendees: Kent Lightfoot, Claudia Covello, Melissa Hsu, Harry Le Grande, Michelle Chan, Fabrizio Mejia, Julian Ledesma, John Scroggs, Jenna Kingkade, Lyndsey Ogle, Andrea Rex, Liz Keithly, Kerry Frnzetta, David Surratt, Bene Gatzert

1. Identified group agreements

- Inclusiveness with respect to access to funds
- Value a range of opinions
- It's ok to disagree
- Make space, take space
- Verbally acknowledge bias to help be as objective as possible. Full disclosure is important.
- Safe space for open dialogue
- Enough, let's move on (ELMO)
- Start on Berkeley time
- Decision making: 50% + 1
- Proxy system for voting

2. Discussed Student Services Fee (SSF)

- This fee typically supports career, health and well-being, social, cultural, recreational, campus life and equity and inclusion programs. The annual report for FY14-15 is at: <http://budget.berkeley.edu/sites/default/files/FY14-15%20Std%20Svc%20Fee%20Rpt%20-%20Berkeley.pdf>.
- The SSF has seen little increase while the cost of tuition has steadily climbed. A document of the historical fee levels was shared. It was also noted that the SSF increased by 5% this year (an incremental increase). Per UCOP, one-third will go to financial aid, one-third to student mental health services geared specifically to increasing access and reducing wait times, and one-third to other critical student services. The approximate increase for each of these three areas is \$580,000. CACSSF will make recommendations on the other critical student services.
- Decision-making authority: CACSSF for the discretionary fund and the Chancellor for the incremental increase.
- CACSSF revised its Student Services Fee funding values. Thanks to Jenna who categorized them.

Substantive Values

- Has a large impact for a small population, especially an underserved population (e.g., Dreamers Resource Center)
- Reaches a very large number of students
- Is a new service on campus that is unique and different and addresses a student need
- Has a lasting impacting (e.g., one-time funding for student space improvement)
- Develops a foundation or allows structural change that has a long term impact even if it doesn't impact students directly (e.g., ASUC Auxiliary Transition Implementation Manager)
- Projects that are holistic and multidimensional - address multiple parts of a student's life
- Address holistic health and wellness issues, especially mental health issues
- Student-led effort that provides opportunities for student empowerment, capacity-building or leadership

- Promotes or enhances the diversity of our campus, especially with regards to minority and disadvantaged communities
- We value programs that appeal to both undergraduate and graduate students as well as programs that meet the unique needs of graduate students.

Process and Sustainability Values

- Makes good use of resources
 - Sustainability: confidence that the program/service can continue
 - Capacity for requestor(s) to evaluate the effectiveness of the event/program/service
 - Holistic look at requestor(s) to see if appropriate
 - Collaborative efforts across departments and with students
 - Level and appropriateness of student consultation
- CACSSF reviewed the fall 2015 timeline and proposal process for the discretionary fund. The committee also identified questions and principles to guide a committee workgroup charged with proposing a proposal process for the incremental increase for critical student services. The workgroup will include Jenna, Melissa, Fabrizio, Liz and Bene.
 - Questions raised: How are we staying attuned to what's changing on campus? Where is the conversation on student service budget cuts?
 - Suggestion: Send future call for proposals to the Advising Council and ask them to share with student groups.

3. Discussion deferred to another meeting: Accountability around use of SSF funding